

This form is to be completed by processors, haulers or refurbishers of information technology, telecommunications and audio visual equipment (ITT/AV) who are required to register with the Authority under Section 22 of the [Electrical and Electronic Equipment \(EEE\) Regulation](#). The deadline to register is November 30, 2020.

Note: only EEE refurbishers that refurbished 10 tonnes or more of ITT/AV equipment in 2019 are required to register.

Definitions:

An EEE processor is a person who processes, for the purpose of resource recovery, EEE used by a consumer in Ontario.

An EEE hauler is a person who arranges for the transport of EEE that is used by a consumer in Ontario and is destined for processing, reuse, refurbishing or disposal, but does not include a person who arranges for the transport of EEE initially generated by that person.

An EEE refurbisher is a person who prepares or refurbishes, for the purpose of reuse, EEE used by a consumer in Ontario.

Information technology, telecommunications and audio visual equipment (ITT/AV) means EEE, of which the primary purpose is collecting, storing, processing, presenting or communicating information, including sounds and images, recording or reproducing sounds and images, including but not limited to the examples set out in Section 1 of Schedule 1 of the EEE Regulation, but does not include equipment or products that fall into the category of lighting.

1. Primary Contact and Company Information

First Name		Last Name	
Job Title		Email Address	
Legal Business Name		Ontario Electronic Stewardship Number (If any)	
Business Operating Name (if different from legal business name)			
Unit Number	Street		
City/Town	Province/State	Country	Postal Code
Telephone Number	Extension	Mobile	

2. Information Technology, Telecommunications and Audio Visual Equipment Information

a. Please refer to the definitions above and select each role you are registering as:

- ☐ Processor – complete section 3 below
- ☐ Hauler
- ☐ Refurbisher – complete section 4 below

3. Processor Information

a. Indicate the location of each site where you receive and process ITT/AV:

Name of facility	Street	City/Town	Postal code / Zip Code	Province / State and Country

b. List the types of processed materials you produce (e.g. iron, aluminum, copper, LPDE plastic):

1.	8.
2.	9.
3.	10.
4.	11.
5.	12.
6.	13.
7.	14.

4. Refurbisher Information

a. Indicate the location of each site where you receive and refurbish ITT/AV:

Name of facility	Street	City/Town	Postal code / Zip Code	Province / State and Country

I declare that I understand that by submitting this completed form I am confirming that:

- (a) I have authority to bind the corporation; and
- (b) the information submitted to the Authority in this form is accurate and complete.

First Name	Last Name
Job Title	Date

Please send the complete form as an attachment to registry@rpra.ca.

Information collected in this **Registration** Form is collected under the authority of the *Resource Recovery and Circular Economy Act, 2016*. The information will be used for the administration of the Act and may be disclosed for that purpose in accordance with the Act and the Authority's [Access and Privacy Code](#). If you have any questions about the collection, use and disclosure of the information, please contact the Authority by email at registry@rpra.ca or by phone at +1-647-496-0530 or 1-833-600-0530.